

# LANDMARK MEWS COMMUNITY ASSOCIATION

## Board Meeting

September 10, 2014

6364 Brampton Court

7:00 p.m.

### Board Members in Attendance

Jerry Putman (President)

Charles Cureton (Vice President)

Bill Gaffney

Tom Craig

Joel Kaplan

Linda Carter

Vicky Gaston

### Officers in Attendance

Roger Casalengo (Property Manager)

Bill Evinger (Chair, Covenants Committee)

Heather McGhee (Secretary)

### Homeowners in Attendance

Chris Dale, Simon Bennet, Norm Taylor, Noreen Hagerty Ford, Tim & Annie Foster

### Call to Order

Noting the presence of a quorum, Mr Putman called the meeting to order at 7: 00p.m. This was seconded by Tom Craig.

### Approval of the Agenda

“I move to approve the agenda”. (Jerry Putman, Bill Gaffney, **Approved 7-0**)

### Approval of Minutes

“I move to approve the minutes as presented”. (Jerry Putman, Bill Gaffney, **Approved 7-0**)

### Covenants

Bill Evinger passed out the updated request to modify list. He then said that the committee was currently conducting the re-inspections of the items noted in the spring inspection and that he would have an updated report at the October Board meeting.

### Property Managers Report

Roger Casalengo reported that the work on Manchester Park was in progress and that he didn't have an ETA on its completion. He then said that VA Paving would be coming to take a look at the separation issues in the asphalt and that the work would be scheduled soon.

Jerry then asked Roger for a status report on the tree trimming throughout the community and Roger stated that it had been suggested that trees be trimmed on 71 of the properties, and that

50 homeowners had already agreed to pay for the service. He will continue to ask the other 20 homeowners and hopes to have the work completed by the end of the month.

### **Presidents Report**

Jerry reported that the Petitions of Candidacy had gone out and that he expects there to be about 3 to 5 candidates for the 3 open Board positions. He then provided an update on the Stevenson Avenue project. He said that he hopes to have a landscape proposal within the next few weeks and said that the landscaping would probably not take place until spring of 2015. One standing issue is that of a water source for Stevenson Avenue. He concluded by saying that Landmark Mews should receive \$10,000 of the \$14,000 from the Grant program by the end of 2014.

### **Strategic Plan Presentation**

Vicky Gaston presented several slides outlaying the description, process, and benefits of establishing a Strategic Plan for the upcoming 2015 calendar year. Jerry thanked Vicky for taking the time to pull the presentation together and reinforced to the Board that in order to make this process work, it would require active participation by all Board members. There was discussion on the pros and cons of establishing a Strategic Plan process and it was decided to table a decision until the October Board meeting to give Board members more time to think about it. Joel also suggested that it might make more sense to table until the new Board members had been elected since they would be the ones taking an active part in establishing and carrying out the Strategic Plan.

### **Board Decisions**

The only board decisions were the approval of the agenda and minutes which are noted above.

### **Next Meeting**

The next scheduled Board Meeting will be at 7:00 PM on Wednesday October 8, 2014, at the home of Joel Kaplan, located at 6309 Chaucer View Circle

### **Adjournment**

The Board agreed by **Unanimous Consent** to adjourn the meeting at 8:28.m.

Heather McGhee  
Secretary

Jerry Putman  
President