

LANDMARK MEWS COMMUNITY ASSOCIATION

Board Meeting

March 12, 2014

6303 Chaucer View Circle, 7.00 p.m.

Board Members in Attendance

Jerry Putman (President)
Charles Cureton (Vice-President)
Linda Carter
Joel Kaplan
Tom Craig
Vicky Gaston
Bill Gaffney

Officers in Attendance

Roger Casalengo (Property Manager)
Heather McGhee (Secretary)
Bill Evinger (Covenants Chair)

Homeowners in Attendance

Christine Dale, Simon Bennett, Nancie Williams

Please note: All motions are shown in quotes, followed by the Board Member who made the motion, the Board Member who seconded the motion and the vote result all in parentheses.

Call to Order

Noting the presence of a quorum, Mr Putman called the meeting to order at 7.00p.m. This was seconded by Linda Carter.

Approval of the Agenda

“I move to approve the agenda as presented”. (Jerry Putman, Tom Craig, **Approved 7-0**)

Approval of Minutes

“I move to approve the minutes with the caveat of changing Bill Evinger from being listed as homeowner to an officer”. (Jerry Putman, Joel Kaplan, **Approved 7-0**)

Property Manager’s Report

Roger Casalengo began by stating that he had spoken to TrashMasters, the company who would be handling the mailbox replacement project, and with the Board’s permission he would instruct them to get started with the project towards the end of April. Roger and Linda will be in charge of administering new mailbox keys to all the residents and the entire project should take about 3 weeks. During the three weeks, there will be no interruption to the mail service.

Roger then gave an update on the tree behind Simon’s house and the tree that had previously been struck by lightning. Overlook received three bids on the “shared” tree between the two communities and the cheapest was provided by Valley Crest so Overlook gave Roger a check for half of that bid so that the work could begin.

Jerry then asked Roger about the rebate that Valley Crest was supposed to provide to LMCA and Roger said that he was aware of it and was working on it with Valley Crest.

Covenants' Report

Bill Evinger started by saying that there had been no new requests to modify since the February meeting. Bill then distributed an article that will be published in the Mews News reminding residents of the process for making external modifications to their homes or landscaping.

Exterior modifications to your house, or landscaping requires prior Covenants Committee approval. When requesting a modification to your property, be sure to use the current version of the form (10/9/13) which is available on the LMCA website or from any Committee member. Please be sure to provide as much information as possible on the form, including colors, materials, and the company doing the work. Also, include a detailed plan and a sample of the materials as may be appropriate for your project. The cost of the project is NOT required. Your neighbor's signatures are no longer needed. The Committee will notify affected units by email for their comments. For projects that would substantially alter the original structure or design of your home, the request may, at the Board's discretion, be emailed to the LMCA community to allow for comments before Committee action. For all projects, please allow time for the Committee to review your request and act on it BEFORE you start your work.

President's Report

Jerry began by bringing up the small issue concerning trash pick-up during the last snow storm. He apologized for the confusion and said he would respond to the residents who had concerns. Jerry then said that he had been working with SCS to figure out how to handle the increased cost of snow removal for 2014. So far in 2014, \$11,000-\$11,500 had been spent, while only \$4,000 was budgeted.

Linda then complimented those members of the community who had graciously helped shovel their neighbour's sidewalks and driveways as well as community areas like the around the mailboxes.

Next Meeting

The next scheduled Board Meeting will be at 7.00p.m. on Wednesday April 9th, 2014 at Tom Craig's home, 6364 Brampton Court.

Adjournment

The Board agreed by **Unanimous Consent** to adjourn the meeting at 8.05p.m.

Heather McGhee
Secretary

Jerry Putman
President