

LANDMARK MEWS COMMUNITY ASSOCIATION
Board Meeting
8 January 2014
6309 Chaucer View Circle, 7.00 p.m.

Board Members in Attendance

Jerry Putman (President)
Charles Cureton (Vice-President)
Linda Carter
Joel Kaplan
Tom Craig
Vicky Gaston
Bill Gaffney

Officers in Attendance

Roger Casalengo (Property Manager)

Absent

Heather McGhee, Secretary

Homeowners in Attendance

Wai Ly, Dian Gaffney, Christine Dale

Please note: All motions are shown in quotes, followed by the Board Member who made the motion, the Board Member who seconded the motion and the vote result all in parentheses.

Call to Order

Noting the presence of a quorum, Mr Putman called the meeting to order at 7.00p.m. This was seconded by Ms. Carter.

Approval of the Agenda

“I move to approve the agenda as presented”. (Jerry Putman, Charles Cureton, **Approved Unanimously**)

Approval of Minutes

“I move to approve the minutes as presented”. (Jerry Putman, Joel Kaplan, **Approved Unanimously**)

Property Manager’s Report

Roger Casalengo reported that there had been a problem of frozen pipes due to the extremely cold weather. He had helped eight Community residents who did not know about closing and draining the outside faucets. Furthermore, the President’s message to the Community about this was well received and there had been positive feedback, plus a number of enquiries about ensuring the outside water faucets had been shut off. Valley Crest had treated and plowed all the streets in Landmark Mews, thereby easing the commute the following day for many residents.

Covenants’ Report

There was no report from Bill Evinger as he could not attend this month’s meeting.

President’s Report

The President then moved on to discussing the financial status of the Community. There is not only a low delinquency rate – 2.55% currently – but also, the finances are stable.

Homeowner Comments/Questions

Dian Gaffney complained about how the snow had been plowed in their street. The basis for this was that a large amount of snow had been left in front of their driveway, thereby hindering access and forcing her to come out and break up the subsequent ice that had formed. She asked if the plow could move the snow away from her drive and to an area where it would not obstruct any resident. The Property Manager has been asked to discuss this possibility with Valley Crest.

Wai Ly asked the President if there had been any progress regarding her neighbour's unapproved fence replacement. This situation has been complicated by the fact that the homeowner in question has been deployed and is unsure when she can return to her property. However, the President assured Ms. Ly that both the Board and the Covenants' Committee were aware of the problem and would work diligently to resolve it.

Executive Session

As personnel issues are discussed in Executive Session, Charles Cureton moved to enter Executive Session.

At the conclusion of the Executive Session, the Board resumed in Public Session, as provided by the Virginia Property Owners' Association Act.

Bill Gaffney moved to inform the Board of Directors' Secretary of her importance at future meetings, given her failure to attend meetings in January & May 2013, the Annual Meeting in October 2013 and January 2014, and this was seconded by Tom Craig. The Board voted 7-0 to inform the Secretary that failure to attend future meetings would result in no compensation of her \$300.00 monthly fee for missed meetings.

Other Business

The President and the Board Members asked that the records reflect the election of Board Officers in February 2014.

Next Meeting

The next scheduled Board Meeting will be at 7.00p.m. on Wednesday 12 February 2014 at Tom Craig's home, 6364 Brampton Court.

Adjournment

The Board agreed by **Unanimous Consent** to adjourn the meeting at 8.10p.m.

Gerald Putman
President