

LANDMARK MEWS COMMUNITY ASSOCIATION MINUTES
Board Meeting January 11, 2012

The January LMCA board Meeting was held on Wednesday, January 11th, at the home of Dan Aminoff, 6360 Brampton Court. Members Present: Dan Aminoff (President), Joel Kaplan, Loren Sciurba (Vice President) who arrived about 15 minutes into the meeting, Delia Riso, and Bill Gaffney. Absent were board members Linda Carter and Tom Craig. Also present were Roger Casalengo (Property Manager) and Heather McGhee (Secretary). Also in attendance were homeowners Bill Evans, Simon Bennett, Lea Abrams, and Chris Dale. Dan convened the meeting at 7:00 p.m.

Secretary's Report

Heather asked if everyone had a chance to go over the minutes.

Joel Kaplan moved to approve the December minutes. Bill Gaffney seconded. Approved 4-0, Absent 3

President's Report

Dan began by asking for suggestions as to what the Landmark Mews community could do to honor Lynn McDonald. Joel suggested maybe a memorial bench, and Bill G. suggested placing a memorial plaque on a tree the next time the community planted one. Delia liked the plaque idea but also suggested sending some flowers to the funeral and/or making a donation to the hospice charity.

Joel moved to approve a \$148 donation to the hospice charity and up to \$152 to be spent on flowers at her service with a memorial plaque to follow at a later date. Approved 4-0, Absent 3

Financial Report

In Marty's absence, Dan asked if everyone had taken a look at the financials that Marty had distributed prior to the meeting. The only unusual expense was that the concrete bill had been paid. It was noted that the auditor will determine the amount of funds to be placed in the Unrestricted Reserve for 2011, and it will probably be around \$5,000 - \$6,000. Additionally, the bad debt total for 2011 was \$2,250. Dan concluded by saying that an hour had been knocked off the amount the community had been charged for the Fair Housing Presentation, so the community was only going to be charged for 2 hours as opposed to 3.

Property Report

Roger started by asking what the policy was in regards to a homeowner not paying their parking fine. Loren responded that the homeowner would continue to be billed for the fine and be charged interest until it was collected. He then moved on to discuss a few projects throughout the community. He explained that a panel on the fence was loose and that Alfredo had screwed it back in, but that it would need further repair. He also explained that there are seven drains throughout the community and that the area around each of the drains needed to be cleaned and finally there are some lights out between

Masefield Court and Chaucer Lane. Bill G. asked who was responsible for fixing the lights along Stevenson and Roger answered that those lights are Dominion Power's responsibility. Roger finished by saying that tree trimming would take place again this spring and that he would start getting bids for the work soon.

Covenants Committee

In Bill Evinger's absence, Dan stated that there had been no requests for modification since the last meeting.

Executive Session

As policy is not discussed in executive session, Dan closed discussion and the Board entered executive session

Delia Riso moved to enter Executive Session. Seconded by Joel Kaplan. Approved 5-0, Absent 2

At the conclusion of the executive session, the Board reconvened in public session, as required by the Property Owner's Association Act.

There being no further business, Loren Scieurba moved that the meeting be adjourned, and it was seconded by Joel Kaplan, so the meeting was adjourned at 7:45 p.m.

The Board's next regularly scheduled monthly meeting will be on February 8th at Delia Riso's home, 6269 Chaucer View Circle at 7:00 p.m.

Respectfully submitted,
Heather McGhee
Secretary, LMCA